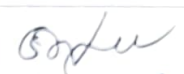











KONARK INSTITUTE OF SCIENCE & TECHNOLOGY

GRIEVANCES REDRESSAL CELL

A Grievance Redressal Cell (GRC) has been formed with the approval of the Management and the following members are nominated for the same.

Sl no	Name	Designation	Grievance Cell Designation	Contact no	Sign. of the members
1	Dr.P.S Khuntia	Principal,KIST	Chairman	9439264169	
2	Dr.S.N.Patnaik	E.D Academics	Chief Coordinator	7978226343	
3	Dr.L.N.Padhy	HOD-CSE	Member	9437262031	
4	Dr.S.K.Rout	HOD-BSc	Member	9438453824	
5	Mr.C.Mishra	HOD-ME	Member	9438177556	
6	Er.A.Panigrahi	SWO	Member	9438663444	
7	Ms.C.A.Sen	HOD-MBA	Member	9348364653	
8	Ms.S.Biswal	Asst.Prof, Dept.of CSE	Member	9439164954	
9	Mr.S.K.Sahu	Hostel Wardens (Boys)	Member	9090959526	
10	Ms.G.Shahina	Hostel Wardens (Boys)	Member	6370500276	

Functions and objectives of GRC, Procedure to lodge the Grievances by stakeholders and Procedures to Redress the Grievances by the GRC s follows:

Contd. Page-1/2



KONARK INSTITUTE OF SCIENCE & TECHNOLOGY

(A unit of Hi-Tech Group of Institutions)

Under Vidya Sagar Charitable Trust, Approved by AICTE, New Delhi. Affiliated to BPUT Rourkela, Odisha

Post Box No-21, Techno Park, Jatni, Bhubaneswar Odisha - 752050

Phone No. : (0674) 2490961 / 65, Fax (0674) 2490962 e-mail : info@kist.ac.in

Website : www.kist.ac.in

a. Functions:

The function of the GRC is to look into the Grievances lodged by any stake holders and provide suitable redressal for the aggrieved stakeholder.

b. Objectives:

- i. To encourage the stake holders to express their grievances freely and frankly.
- ii. To develop a responsive and accountable attitude towards the stakeholders in order to provide a good educational atmosphere in the institute.
- iii. To develop cordiality between the Institute and its stake holders.

c. Procedure for lodging the grievances by the stakeholders:

- i. The students and their parents are considered as the stakeholder of the Institute.
- ii. The stakeholders can approach any member of the GRC in person and lodge his/her Grievances.
- iii. If the stakeholders are hesitant to approach in person, they can drop their written grievances in the letter/ suggestion box installed at the main entrance of the Institute.
- iv. If the stakeholders are inconvenient with the above two possibilities they can lodge their grievances through on line mechanism provided by the institute.

Page- 2/2


PRINCIPAL

Principal

Konark Institute of Science & Technology

KONARK INSTITUTE OF SCIENCE & TECHNOLOGY

(A unit of Hi-Tech Group of Institutions)

Under Vidya Sagar Charitable Trust, Approved by AICTE, New Delhi, Affiliated to BPUT, Bhubaneswar, Odisha
Post Box No-21, Techno Park, Jaina, Bhubaneswar, Odisha - 752030

Phone No. : (0674) 2490901 / 05, Fax : (0674) 2490902, e-mail : info@kist.ac.in

Website : www.kist.ac.in

